



Together, Building
a Better California

PG&E Business Rebate Application

Pacific Gas and Electric Company (PG&E) offers rebates on hundreds of energy-efficient products and improvements for your business. When you purchase and install these products, you can save energy and money while reducing your impact on the environment.



You will need:

- **Business Rebate Catalog(s)**
- **PG&E Bill**
- **Proof(s) of Purchase REQUIRED:** Screenshot of product at the time of selection from the associated qualified products list.
- **Additional Documentation** (if required)

Need help?

Call the Business Customer Service Center at **1-800-468-4743** or visit pge.com/businessrebates.

How to apply

Check that each item below is complete:

- Read** the Terms and Conditions on page 6 to determine if you are eligible for a rebate.
- Verify** the product(s) you are going to install meets the eligibility requirements listed in the business rebate catalog(s). Product(s) is/are eligible for the rebate in effect at the time your application is received. To download a catalog, visit pge.com/businessrebates or contact PG&E's Business Customer Service Center at **1-800-468-4743**. All products require proof(s) of purchase. Some products require submission of additional documentation.
- Postmark or submit** your application online within one year of the purchase or installation date, whichever is later. Term duration and product eligibility may be subject to change. Ensure product(s) is/are installed and operational before submitting your application.
- Complete** the application. You will need to refer to your PG&E bill and proof(s) of purchase. Incomplete applications cannot be processed.
- Include** proof(s) of purchase and additional documentation, if required. Refer to Proof of Purchase Requirement section to the right.
- Sign** the application.
Note: HVAC replacements (measures SA16-SA19) require a signature by a licensed contractor in Step 7A of this application.
- Make copies** of all documentation for your records.
- Mail** your completed application, proof(s) of purchase and additional documentation, if required, as soon as possible, since rebates are limited and awarded on a first-come, first-served basis. The postmark date deadline for measures experiencing changes at the end of the year is **November 30, 2017**. We will provide notice prior to making changes.

Mail to:

**PG&E Business Rebates
Application Management Center**
P.O. Box 7265
San Francisco, CA 94120-7265

A rebate check is generally mailed six to eight weeks after PG&E receives a completed application with all required documentation. Sign up for a PG&E online account at pge.com/mybiz to check the status of your rebate online.

Required:

Proof of Purchase (invoice or receipt)

Retail product receipt or invoices must be legible and include the following information:

- Retailer or contractor name, address and phone number
- **Itemized** listing of each product including: the product description, quantity, manufacturer, model number or other identifying information (e.g. SKU #), which must match the requested product information listed on your application
- Purchase price per product
- Date paid with terms such as "Paid in Full," "Charge" or "Net 30"
- Date product installed if installed by a contractor

Required:

Purchase Order (P.O.), if P.O. was issued:

- If a P.O. was issued prior to invoice date, please attach and indicate P.O. date.
- P.O. date must be AFTER the measure effective date (the measure launch date).

Acceptable Documentation:

- Invoice or Receipt
- Invoice/Receipt AND P.O.

Unacceptable Documentation:

- **Note:** P.O. alone is NOT an acceptable "proof of purchase."

More ways for your business to save money

Looking for more information on PG&E rebates and incentives for your business? Visit [pge.com/businessrebates](https://www.pge.com/businessrebates) to access the latest rebate information, catalogs, applications and guidance for your next energy-efficiency upgrade. In addition to rebates, you can find a wide range of tools and resources that can help your business save energy and money, while helping the environment.

- Sign up for PG&E's automated benchmarking service at [pge.com/benchmarking](https://www.pge.com/benchmarking). Use ENERGY STAR® Portfolio Manager to track and compare your facility's energy performance over time.
- Use PG&E's Business Energy Checkup tool at [pge.com/businessenergycheckup](https://www.pge.com/businessenergycheckup) to identify energy- and money-saving options for your facility, and get started on developing a comprehensive energy management plan.
- Log in to PG&E's online account at [pge.com/mybiz](https://www.pge.com/mybiz) to view your energy use, compare rate options and access energy- and money-saving tools.
- See lighting in a new light at [pge.com/bizlighting](https://www.pge.com/bizlighting). Upgrading your lighting system is one of the best energy-efficiency measures you can undertake.
- Find out how quality maintenance of your HVAC equipment can help you avoid expensive emergency repairs and accelerated unit replacement costs at [pge.com/rethinkHVAC](https://www.pge.com/rethinkHVAC).
- PG&E offers financing with 0 percent interest to help you replace inefficient and worn-out equipment. Energy Efficiency Financing (EEF) loans range from \$5,000 to \$100,000. For more information, eligibility requirements and steps to apply, visit [pge.com/eef](https://www.pge.com/eef).
- Ready to get started with your next project and need the help of a contractor? Find local vendors who participate in PG&E's energy-efficiency rebates for your business program at [pge.com/tradeprodirectory](https://www.pge.com/tradeprodirectory).
- To learn about how PG&E can help your business find innovative energy solutions, manage energy consumption and reduce costs, contact PG&E's Business Customer Service Center at **1-800-468-4743**.





PG&E Business Rebate Application

Please complete all steps. Incomplete applications cannot be processed. If you are applying for rebates for more than one Service ID#, please list in Step 4.

STEP 1 Account and Customer Contact Information

PG&E will use the information you provide below to contact you, if necessary, about your application.

Please refer to your PG&E bill for Service ID#s.

Service ID# from Gas Account Detail

Service ID# from Electric Account Detail

Account Holder/Company Name (as it appears on PG&E bill)

Contact Name (if different from Account Holder)

Product Installation Address

Suite

City

State

Zip Code

Mailing Address (if different than Product Installation Address)

Suite

City

State

Zip Code

Phone Number

Email Address

Yes, I would like to be notified about other PG&E programs by email.

Estimated Year Built _____

STEP 3 Business Payee Tax Information

Required information for all applications

Tax Status: To be completed by the person or entity receiving payment ("Payee")

Corporation Partnership Individual/Sole Proprietor Exempt (tax exempt, nonprofit)

Tax ID Number: In the appropriate spaces below, please provide EITHER your EIN/Federal Tax ID or Social Security Number for the person or entity receiving payment ("Payee").

OR

EIN or Federal Tax ID

Social Security Number

Tax Liability: Please consult your tax advisor concerning the taxability of rebates. PG&E is not responsible for any taxes that may be imposed on your business as a result of receipt of this rebate. Rebates, if greater than \$600, are taxable within one calendar year for business customers, and will be reported as income to you on IRS Form 1099, unless you have checked "Corporation" or "Exempt" tax status above.

STEP 2 Payment Release Authorization (if applicable)

SKIP THIS SECTION IF REBATE CHECK WILL BE MADE PAYABLE TO ACCOUNT HOLDER.

Complete this section only if payment is going to someone other than the PG&E Account Holder in Step 1. I am authorizing this payment of my rebate to the third party ("Payee") named below, and I understand that I will not be receiving the rebate check from PG&E. If "Payee" is a business, I understand that requested tax information must be provided. I also understand that my release of the payment to the third party does not exempt me from the rebate requirements outlined in this application. **PLEASE USE BLUE INK.**

AUTHORIZED BY:

PG&E Account Holder (print)

Signature

Date

CHECK SHOULD BE MADE PAYABLE TO:

Payee: Individual/Business Name

Phone Number

Payee Mailing Address

City

State

Zip Code

Please complete steps 4, 5 and 6 on the other side prior to signing.

STEP 7 Customer Signature

I have read, understood and agree to the Terms and Conditions. I certify that the information I have provided is true and correct, and the product(s) for rebate is installed and operational and meets the requirements in this application and the business rebate catalog(s). **PLEASE USE BLUE INK.**

SIGN HERE

Customer Signature

Name (print)

Date

STEP 7A Contractor Signature (Required only for applications including measures SA16-SA19)

By signing below, I certify I am a licensed contractor and have followed applicable permitting requirements for this HVAC installation or replacement.

SIGN HERE

Contractor Signature

Name (print)

Permit Number

Agency

Date

STEP 4 Rebate Product Information

Please refer to the following:

- Check your PG&E bill for your Service ID#(s). If you are applying for rebates for more than one Service ID#, either gas or electric, you must provide the Service ID# where the specific product is installed.

- Check business rebate catalogs at pge.com/businessrebates for product eligibility requirements, rebate code (for the product you are installing) and rebate per unit.
- For new construction projects refer to: pge.com/newconstruction.
- * **Note:** New Construction catalog only covers lighting measures at this time.

- Check your invoice/receipt for manufacturer and model number.

Service ID# Gas/Electric (10 digits)										Rebate Code			Manufacturer	Model Number	Technology in Watts (W) or Therms (Th)	Date Installed	Unit of Measure	Number of Units (A)	Rebate per Unit (B)	Rebate Total (A X B)	Check if New Construction*			
1	2	3	4	5	6	7	8	9	0	F	1	0	8		Food Service US	CP-424	Efficient Steamer	0.14 Th	1/15/2016	Compt	1	\$1,250.00	\$1,250.00	<input type="checkbox"/>
9	8	7	6	5	4	3	2	1	0	L	T	0	5	6	LED Company	LED123ABC	LED Fixture	N/A	10/24/2016	Kilolumen	34.100	\$5.00	\$170.50	<input type="checkbox"/>
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STEP 5 Business Property Type

Select one (1) property type that best represents your business:

- Assembly/Meeting Hall
- Education: Community College
- Education: Primary School
- Education: Relocatable Classroom
- Education: Secondary School
- Education: University
- Grocery
- Health/Medical: Hospital
- Health/Medical: Nursing Home
- Lodging: Hotel
- Lodging: Motel
- Manufacturing: Bio/Tech
- Manufacturing: Light Industrial
- Office: Large
- Office: Small
- Restaurant: Fast Food
- Restaurant: Sit Down
- Retail: Multistory, Large
- Retail: Single Story, Large
- Retail: Small
- Storage: Conditioned
- Storage: Refrigerated Warehouse
- Storage: Unconditioned
- Other _____
(please describe)

UTILITY USE ONLY

POST FIELD DATE VENDOR NUMBER TPI CODE

REP LAN ID FIELD ENGINEER LAN ID

- -

REP PHONE NUMBER \$ TOTAL REBATE

REVIEWER/AUTHORIZED SIGNATURE #1 AUTHORIZED SIGNATURE #2 (If > \$5,000)

STEP 6 Additional Information (optional)

- Check box if the project is or will be included in a Prop 39 expenditure plan. The California Clean Energy Jobs Act (Prop 39) aims to improve energy efficiency in public schools. To learn more, visit pge.com/schools.

Mail to:

PG&E Business Rebates
Application Management Center
 P.O. Box 7265, San Francisco, CA 94120-7265

Need help?

Call the Business Customer Service Center at: **1-800-468-4743**.

Terms and Conditions

1. To be eligible for a rebate in accordance with this application, I must be a customer of Pacific Gas and Electric Company (PG&E) with an active meter and be installing a qualified product(s). All references to the term "install, installation or similar phrases" shall mean that the product is completely installed and is entirely functional and operational.
2. I understand for each product installed the requirement is to identify each Service ID# on the "Rebate Product Information."

I also agree to provide PG&E with 100 percent of the energy savings for the rated life of the product(s) or for a period of five years from receipt of rebate, whichever is less. If I do not provide the energy savings or if I cease to be a customer of PG&E during the five years, I shall refund a prorated amount of rebate dollars based on the time installed.
3. I understand the rebate is determined by the date the application is received. I understand in order to receive a rebate, I must submit (postmark or submit online) my application within one year from purchase or installation date, whichever is later. Products purchased and installed in adherence to these terms are eligible for a rebate, provided rebate funding is still available. Funding is available on a first-come, first-served basis.
4. Rebate offerings and rebate amounts may change without notice during the Term. Resale products, rebuilt, rented or leased less than five years, received from warranty or insurance claims, exchanged, won as a prize, or new parts installed in existing products, do not qualify for any rebate. The terms and the application requirements may be modified or terminated without prior notice. Complete applications must be postmarked and received by PG&E's Application Management Center within one year from installation or purchase date, whichever is later.
5. I understand only complete applications can be processed for rebates. Failure to submit a complete application may result in delay or rejection of a filed application. Complete applications must include all required application information, a signature, proof(s) of purchase and other required documentation for all products as referenced in this application. Original applications will become the property of PG&E. PG&E is not responsible for items lost or destroyed in transit through the mail or electronic medium.
6. I will allow, if requested, a representative from PG&E, the CPUC, or any authorized third party reasonable access to my property to verify the installed product before a rebate is paid. I understand a rebate will not be paid if I refuse to participate in any required verification that is scheduled within 30 days of PG&E contacting me. PG&E may contact the product vendor and/or installer, if needed, to verify purchase and/or installation and may provide my name and/or address to third parties to complete this verification.
7. I certify that I have installed product(s) in accordance with all applicable federal, state, and local laws, building codes, manufacturer's specifications, and permitting requirements. If a contractor performed the installation or improvement, the contractor holds the appropriate license for the work performed.
8. I understand the rebate amount cannot exceed the purchase price of the product, nor can it include taxes or shipping costs. PG&E reserves the right to limit the number of products rebated.
9. I understand I cannot receive a rebate for the same product(s) from more than one California investor-owned utility or other rebates funded through CPUC authorized energy efficiency funds. Products discounted by PG&E at the point of sale are not eligible for additional rebates.
10. PG&E MAKES NO REPRESENTATION OR WARRANTY, AND ASSUMES NO LIABILITY WITH RESPECT TO QUALITY, SAFETY, PERFORMANCE, OR OTHER ASPECT OF ANY DESIGN, SYSTEM PRODUCT OR APPLIANCE INSTALLED PURSUANT TO THIS AGREEMENT, AND EXPRESSLY DISCLAIMS ANY SUCH REPRESENTATION, WARRANTY OR LIABILITY. I AGREE TO INDEMNIFY PG&E, ITS AFFILIATES, SUBSIDIARIES, PARENT COMPANY, OFFICERS, DIRECTORS, AGENTS, AND EMPLOYEES AGAINST ALL LOSS, DAMAGE, EXPENSE, FEES, COSTS AND LIABILITY ARISING FROM ANY CLAIMS RELATED TO ANY PRODUCTS INSTALLED OR SERVICES PERFORMED DURING THE INSTALLATION OR MAINTENANCE OF SUCH PRODUCTS.
11. If I am a tenant, I am responsible for obtaining the property owner's permission to install product(s) for which I am applying for a rebate. My signature on this application indicates I have obtained this permission.
12. CPUC Authority: These Terms and Conditions can be modified at any time in accordance with any directive of the CPUC and regulation of PG&E. Any information, results and reports regarding this Agreement and Customer's Project shall be made available to the CPUC.