



Five Minute Meeting:

Topic: D-34 – Required training after third OQ attempt failure – Plastic Connections

Date: July 27, 2020

Audience: Gas Operations M&C, GC Distribution, GC Transmission, Construction Management, Quality Management, GC QC & NDE, Approved Contract Evaluators

The key thing you need to know

- **Third** attempt failure – Plastic Connections
 - If an individual receives a FAIL grade on any portion of a specific PE connection qualification retest then the individual must wait a minimum of 30 days AND provide documentation of successful completion of approved PE connection training, before testing again on that specific PE connection OQ.

Why it matters to you

If your employee fails 3 specific PE connection OQ's in a row, they must complete approved PE training and documentation of that completed training must be provided to the OQ department for rescheduling of the OQ exam.

Key discussion point

- After 3 failed attempts on a PE connection OQ exam, approved PE connection training is required.
- A minimum of a 30-day waiting period is required between each failed PE attempt before the participant can retest.
- Documentation of completed PE connection training is required to reschedule the OQ exam.
 - To document completed PE connection training, supervisors can go to the [Gas Qualifications](#) website and click on the [OQ Required Training/OJT Tracking](#) link.
 - A [job aid](#) is also available for assistance on how to fill out the completed training/OJT tracking form.
 - After the form is completed, the supervisor must email the appropriate OQ scheduling analyst for their area as shown below:
 - South OQ Scheduling <SouthOQScheduling@pge.com>
 - North OQ Scheduling <NorthOQScheduling@pge.com>
 - Bay OQ Scheduling <BayOQScheduling@pge.com>

Questions regarding this qualification:

See D-34, PE Connection Qualification Process

Who do I contact with questions?

For questions regarding how these changes might affect your team, please reach out to the Gas Qualifications Department, contact Paul Fisicaro, PTF5@PGE.com.

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