



Gas Sample Form No. 02-2590
Interim Service Agreement

Sheet 1

**Please Refer to Attached
Sample Form**



CONTINUOUS SERVICE AGREEMENT

As a convenience to our customers who lease or rent individually metered units to tenants, PG&E offers the “Continuous Service” option. Under the agreement, PG&E agrees to maintain gas and/or electric service to customer’s vacant units by placing the service agreements in the applicant’s name when tenants discontinue service.

Please fill out the information below and return this agreement to PG&E as described in Section 11 of the Terms of Agreement.

Step 1: This Agreement between _____ (Applicant) and Pacific Gas and Electric Company (PG&E) is to establish and govern the provision of all gas and electric service by PG&E during the time period commencing when a tenant in an individually-metered unit at Applicant’s Service Address requests termination of liability for payment of PG&E service, and ending when PG&E establishes service in the name of a new tenant in the same unit. The service provided by PG&E during this time period shall hereinafter be referred to as “interim service” at the Applicant’s Service Address below:

Step 2: Check Commodity: **Gas & Electric** **Electric only** **Gas Only**

Step 3: Would you like a single account for all bills? **Yes** **No**

Step 4: Please list the service address(es) you want included in this agreement. Include House number (exact numbers), street, apartment number (if applicable), city and zip code.

Service Address: _____

Attach Additional Service Addresses on Page 3 (if needed).

Step 5: Where do you want the bills mailed?

Billing Address: _____

City, State and Zip Code: _____

Terms of Agreement

- 1) Applicant affirms that Applicant is the owner or manager of the property herein referred to as “Applicant’s Service Address,” where Applicant’s Service Address is a property containing separately metered units for lease or rent to third party tenants.
- 2) Whenever a tenant at Applicant’s Service Address requests termination of liability for payment for the gas and/or electric service, PG&E will read the meter(s), render a closing bill to the tenant and transfer the account for Continuous Service to Applicant.

† Information collected on this form is used in accordance with PG&E’s Privacy Policy. . The Privacy Policy is available at pge.com/privacy.



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- PG&E will send bills for interim service, including any applicable minimum charges or service charges, to Applicant at the mailing address shown above.
- 3) Applicant agrees to be responsible for all bills for interim service, including any applicable minimum charges or service charges, for all units within Applicant's Service Addresses.
 - 4) The electric service will be automatically assigned and billed to the Applicant under an applicable default rate schedule of PG&E and the Energy Service Provider. If the service is in Community Choice Aggregation (CCA) area, the service will automatically be billed under the CCA program which is responsible for procuring electricity for the customer, unless the account has "opted-out" of the program. Gas service will be automatically assigned and billed to the Applicant under an applicable gas rate schedule. Applicant must contact PG&E if Applicant is eligible for and wishes to select a rate schedule option other than the one automatically assigned to their Continuous Service account(s).
 - 5) Nothing in this Agreement prevents Applicant from requesting a rate schedule change for the Continuous Service account(s), at any time during continuous service period. All rate schedule changes will become effective as specified in the applicable rate schedule and in accordance with PG&E's gas and electric Rule 12. If Applicant elects the direct access option for electric Continuous Service account(s), Applicant's Electric Service Provider must request direct access service in accordance with electric Rule 22.
 - 6) When a closing bill is issued for interim service, PG&E may transfer the amount of such bill to one of the Applicant's open PG&E accounts in accordance with the provisions of PG&E's gas and electric Rule 8, Section C.
 - 7) Should there be any conflict as to the starting date of a new tenant's responsibility for PG&E service provided at this address, Applicant assumes responsibility for payment of bills until the new tenant establishes service with PG&E. Applicant acknowledges that Applicant has no right to have PG&E retroactively adjust a bill for interim service in the event of a delay in establishing PG&E service in a tenant's name.
 - 8) Applicant agrees that PG&E shall not be held responsible and will be indemnified by Applicant for any damages resulting from PG&E's failure to perform any part of this agreement. PG&E reserves the right to disconnect services to a tenant for non-payment of electric and/or gas bills in accordance with PG&E's gas and electric rules.
 - 9) This agreement may not be assigned, in whole or in part, to another party.
 - 10) This agreement may be terminated by either party with 10 days' written notice to the other party. Applicant agrees to provide PG&E with a minimum of 10 days' written notice prior to a change in Applicant's status as owner or manager of Applicant's Service Address. If this Agreement is terminated for any reason, Applicant shall remain responsible for the payment of all charges for the Continuous Service which were incurred in the exercise of this Agreement.



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- 11) Correspondence regarding this Agreement should be sent either by facsimile at (209) 476-7694 or mailed to PG&E at the following address:

*Pacific Gas & Electric Company
Landlord Department
P.O. Box 8329
Stockton, CA 95208*

- 12) This Agreement shall at all times be subject to such changes or modifications by the Public Utilities Commission of the State of California as said Commission may, from time to time, direct in the exercise of its jurisdiction.

Property Owner:

Property Manager
(If Property Manager Authorization Agreement Exists):

Signature

Print Name

Print Title (owner, managing member or partner)

Date

Daytime phone

Cell Phone

E-Mail Address

Signature

Print Name

Print Title (property manager, accountant, etc.)

Date

Daytime phone

Cell Phone

E-Mail Address

Attached Additional Service Addresses (if needed):
