



Electric Sample Form No. 79-1042
APS/Auto Pay Customer Application

Sheet 1

**Please Refer to Attached
Sample Form**

APS / Auto Pay Customer Application

Moisten and Seal

SIGN UP FOR DIRECT PAYMENT

Please complete **ALL** sections, sign and return this form:
 I authorize the company(ies) indicated to instruct my banking/savings institution to make my payments from the account listed below. I understand that I control my payments, and if at any time I decide to discontinue this payment service, I will notify the biller.
(PLEASE PRINT)

Name (as shown on bill) _____ Date _____

Service Address _____ City _____ State _____

SIGNATURE _____ Phone _____ Zip code _____

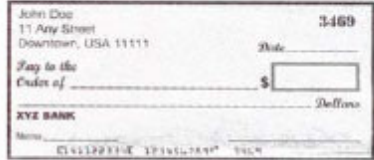
Account Information: (Bank, Savings Institution, Credit Union)

Enter the **Routing Number, Account Number and Financial Institution** name from your check or share draft. (See sample at right.)

Routing Number

Account Number: _____

Financial Institution: _____



Routing Number Account Number (serial #)
 Do Not Include

Biller Information: (See Participating Billers listed below)

PLEASE ALLOW 4-6 WEEKS

BILLER #	PRINT NAME OF BILLER <i>(as shown on bill)</i>	ACCOUNT #
123	ABC Company	1-234-5678-9
(EXAMPLE)		

You can also enroll through: www.DirectPaymentPlan.com

Participating Billers In Your Area—Sign Up Today!

BILLER #	BILLER #
City of Glendale Water & PowerCA440	City of StocktonCA476
City of HealdsburgCA442	City of Sunnyvale Utilities DivisionCA477
City of Livermore Municipal Water ServiceCA445	City of Vacaville Municipal ServicesCA485
City of MaderaCA447	East Bay Municipal Utility DistrictCA520
City of Mountain View UtilitiesCA450	SBC (formerly Pacific Bell)CA350
City of NapaCA460	Pacific Gas & Electric CompanyCA145
City of PleasantonCA465	San Bruno Municipal CableCA640
City of San Bruno - Utility BillingCA487	San Francisco ChronicleCA765
City of Santa RosaCA470	San Francisco Water DepartmentCA468

Fold, moisten, seal, affix a stamp, and mail

DO NOT ENCLOSE PAYMENT

CA 2604

APS / Auto Pay Customer Application

Direct Payment is a safe, convenient, and confidential way to pay your recurring bills. It gives you the peace of mind that your bills are being paid on time, eliminating having to write and mail a check.

Enroll today and let Direct Payment simplify your life by taking the hassle out of paying your bills.

FREQUENTLY ASKED QUESTIONS

Q. What is Direct Payment?

A. Direct Payment is a safe, convenient, and confidential method of automatic bill payment.

Q. How do I sign up?

A. Complete all sections of the form on the back, sign and return. Or sign up on-line at www.DirectPaymentPlan.com.

Q. How will my bill be paid?

A. On the date shown on your bill, your biller(s) will inform your banking institution of the amount due. The bank will automatically pay that amount from your account.

Q. When will this take effect?

A. Please continue to pay your biller directly until notification is made on your bill, which will be approximately 4-6 weeks.

Q. What if my account is with a Credit Union or Savings & Loan?

A. All financial institutions participate.

Q. How will I know how much my bill is?

A. Each biller will send you a copy of the bill at least 10 days before it is due and indicate when the amount will be paid.

Q. What if I have a question about my bill or want to stop the Direct Payment plan?

A. Simply call or write your biller(s). The contact information can be found on your bill.

Q. How can I be sure my bill has been paid?

A. The bills you authorize for Direct Payment will be clearly itemized on your bank's monthly account statement.

Q. Is there a charge for this service?

A. No. The biller(s) do not charge for Direct Payments.

Q. If I've already signed up, must I complete the form again?

A. No. But if you are changing banking information or adding biller(s) please complete the form and return.



ELECTRIC
GAS
WATER
CABLE TV
PHONE

Direct Payment
Enroll Today!

Use Direct Payment to Pay Your Bills Automatically
DirectPaymentPlan.com



DIRECT PAYMENT PROGRAM CA
CUSTOMER SERVICE DEPARTMENT
PO BOX 359
NOVELTY, OH 44072-0359

Postage
Required
Post Office will
not deliver
without proper
postage.

