



**Electric Sample Form No. 62-3531**  
Service Report

Sheet 1

**Please Refer to Attached  
Sample Form**







# An update on your service.

## Here is information about our visit to your property today.

Date: ..... Time: ..... AM/PM

Account Number: .....

### We were not able to complete our work today for the following reasons:

- We did not have access to the meter(s) or other PG&E equipment. Call us at **1-800-743-5000** to schedule an appointment.
- Customer-owned equipment needs repair. See additional comments below.

Work Performed		Comments
Meter Maintenance	<input type="checkbox"/> Electric <input type="checkbox"/> Gas	
Installed/Changed Meter	<input type="checkbox"/> Electric <input type="checkbox"/> Gas	
Tested Meter	<input type="checkbox"/> Electric <input type="checkbox"/> Gas	
Read Meter	<input type="checkbox"/> Electric <input type="checkbox"/> Gas	
Inspected/Sealed Meter	<input type="checkbox"/> Electric <input type="checkbox"/> Gas	
Service Turned <input type="checkbox"/> On <input type="checkbox"/> Off	<input type="checkbox"/> Electric <input type="checkbox"/> Gas	

See reverse side for additional details.

**Our work today may have required a momentary interruption of your electric service, and you may need to reset digital clocks on your appliances and equipment. We apologize for any inconvenience this may have caused.**

PG&E is proud to be your energy provider. We are dedicated to being proactive about safety and reliability. The meter at your property is safe and operating correctly.

We value your feedback. If you would like to provide feedback on today's service, please visit us at [www.pge.com/FieldFeedback](http://www.pge.com/FieldFeedback) to complete a brief survey.

Thank you for the opportunity to serve you.

.....  
**Service Technician**

### Additional Comments:

.....

.....

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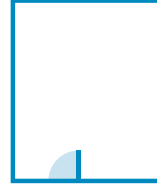
.....

[ ADHESIVE APPLIED HERE ]

- We turned on your electricity. However, due to your absence, the main switch at the meter panel was left in the off position. To obtain power follow the instructions below the checked box.

**Note: All major electric appliances should be in the "off" position before turning on the main switch. If you live in an apartment complex and cannot locate the meter panel, please contact your apartment manager.**

"X" indicates meter location



Front of Building

Circuit Breaker(s)
   

Push switch to "ON"

Fuses
   

Pull out and turn 180° to reposition with "ON" at the top

Disconnect Handle
   

Push handle to "ON"

- The gas/electric meter was read and/or tested as part of our investigation into your billing inquiry. A PG&E representative will contact you to follow up on your inquiry.

The electric meter has been left  On  Off

The electric meter reading is .....

The gas meter has been left  On  Off

The gas meter reading is .....

**If you have questions about today's work, please contact us at:**

Residential Customers 1-800-743-5000  
 Agriculture Customers 1-877-311-3276  
 Business/Commercial Customers 1-800-468-4743

For more information about PG&E, visit [www.pge.com](http://www.pge.com)  
 Para obtener mayor información, por favor llame al 1-800-660-6789

欲知詳情或索取中文相關資料，請撥 1-800-893-9555



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