



**Electric Sample Form No. 62-0685**  
Application for Service -- Commercial/Industrial Development

Sheet 1

**Please Refer to Attached  
Sample Form**



# APPLICATION FOR SERVICE COMMERCIAL / INDUSTRIAL DEVELOPMENT

Please complete this application and submit the completed form and attachments to PG&E Application for Service at P.O. Box 24047, Fresno, CA, 93706-2010. You may also submit applications at [www.pge.com/mybusiness/customerservice/otherrequests/newconstruction/](http://www.pge.com/mybusiness/customerservice/otherrequests/newconstruction/) or call 1-877-PGE-SRVC.

\*Indicates optional fields.

## Project Type

- Commercial Service (new)    Commercial/Industrial Development    Commercial/Industrial Service Upgrade (additional load / equipment)
- Industrial Service (new)    Mixed Use Commercial/Residential   Number of Buildings   Number of Electric Services

## Project Information

- Gas Service    Electric Overhead Service    Electric Underground Service   Date Initial Service Needed

Project Address or Lot Number   City   County   Zip

Nearest Cross Street

\*Assessor's Parcel No.   \* Building Permit No.

Applicant / Company Name

- Individual    Partnership    Corporation    Limited Liability Corporation    Governmental Agency
- Sole Proprietor    Other

Day Phone (   )   \*Cell Phone (   )   \*Fax (   )   \*Email address

(Correspondence will be sent via e-mail )

Applicant Address   City   State   Zip

## Contract Information

Legal name to appear on contract

- Individual    Partnership    Corporation    Limited Liability Corporation    Governmental Agency
- Sole Proprietor    Other

\*State of incorporation or LLC

Name of person authorized to sign contracts   \* Title

(First Name, Middle Initial, Last Name)

Mailing address for contract   City   State   Zip

## Representative Information (Party who will relay project information and updates to the PG&E representative)

Name of Representative

Day Phone (   )   \*Cell Phone (   )   \*Fax (   )   \*Email address

Mailing address   City   State   Zip

\*Contractor's Name   \*Contractor's Phone (   )

## APPLICATION FOR SERVICE COMMERCIAL / INDUSTRIAL DEVELOPMENT

<b>Credit Information (Party responsible for energy use after the meter is installed)</b>			
Name/Company Name to appear on bill (First Name, Middle Initial, Last Name)		Day Phone (    )	*Evening Phone (    )
<input type="checkbox"/> Individual	<input type="checkbox"/> Partnership	<input type="checkbox"/> Corporation	<input type="checkbox"/> Limited Liability Corporation <input type="checkbox"/> Governmental Agency
<input type="checkbox"/> Sole Proprietor	<input type="checkbox"/> Other		
Mailing address for bill	City	State	Zip
Does the customer currently have service with PG&E? <input type="checkbox"/> No <input type="checkbox"/> Yes			
*If yes, please provide the PG&E Account Number			
*Do you want the new service included on your existing bill? <input type="checkbox"/> <input type="checkbox"/> No <input type="checkbox"/> <input type="checkbox"/> Yes			
*NAICS (North America Industrial Classification System ) Code		*Business Activity	
*Desired Electric Rate Schedule		*Desired Gas Rate Schedule	
If you want additional information on rate options or want to request a free rate analysis, visit <a href="http://www.pge.com/mybusiness/myaccount/rates/">http://www.pge.com/mybusiness/myaccount/rates/</a> or call 1-877-PGE-SRVC. If a rate schedule is not selected, PG&E will select an applicable rate schedule.			
<b>Applicant Design and Installation Options</b>			
As an applicant for new gas or electric service, you can choose either PG&E or a qualified contractor to design new gas/electric distribution and/or service facilities. You can also choose either PG&E or a qualified contractor to construct all or a portion of new gas/electric distribution and/or service facilities. PG&E will provide you with a bid for the design and the construction work, to assist you in making a selection. You will then have the opportunity to choose either a qualified contractor to perform the design/or construction work.			
In accordance with PG&E's filed tariffs, electric trenching, conduits, substructures and gas service trenching are the applicant's responsibility. Once you make a decision about who will perform the work, if you subsequently change your selection, you will be responsible for any re-engineering charges incurred as a result of that change.			
You should become familiar with the applicant design installation requirements, including PG&E's Applicant Design Guide and General Terms and Conditions, before you make your selection. For copies of these documents and/or for additional information, visit Document, Preliminary Statement Part A <a href="http://www.pge.com/newconstruction/processguide/step1/appdes.shtml">www.pge.com/newconstruction/processguide/step1/appdes.shtml</a> or request information by calling 1-877-PGE-SRVC.			
<i>PG&amp;E must provide project specific information to design contractors. PG&amp;E can provide this information sooner if we know whether or not you are considering using a design contractor to design gas/electric distribution or service facilities.</i>			
<i>Providing this information on this Application is voluntary and is not binding. PG&amp;E will provide you with a bid for the design work regardless of whether or not you answer this question now and will not require a final decision from you until later in the process.</i>			
Are you currently planning to use a design contractor? Yes		No	

# APPLICATION FOR SERVICE COMMERICAL / INDUSTRIAL DEVELOPMENT

## Construction Information

\*\*Please note if you have selected "Electric Overhead Service" without "Gas Service" all trench related questions become optional fields.

Joint trench drawing to be prepared by:  Applicant  PG&E  Not required

Who will trench and backfill for the distribution facilities?  Applicant / Elec  PG&E / Elec  Date Joint Trench Required

Proposed distribution trench occupants or joint pole occupants: (check all that apply)  Electric  Gas  Phone  CATV  
 Other

Who will install distribution conduit and substructures?  Applicant  PG&E

Who will trench and backfill for the service facilities?  Applicant / Gas  PG&E / Gas  Date Joint Trench Required  
 Applicant / Elec  PG&E / Elec

Proposed service trench occupants or joint pole occupants: (check all that apply)  Electric  Gas  Phone  CATV  
 Other

Who will install service conduit and substructures?  Applicant  PG&E

\*Transformer type requested:  Padmounted  Subsurface (additional Special Facilities charges may apply)

*Water, sanitary sewer, storm drain, low pressure gas, oil or other fluid carrying piping or facilities or private utilities (e.g. fire alarm, private streetlight systems, private phone, private CATV or gate controllers) are not permitted in a PG&E occupied joint trench.*

### General Construction Information

Include on this application any eligible Rule 20B or Rule 20C conversion work or any eligible relocation work.

\*Will temporary electric service be required?  No  Yes Date needed

\*Will temporary gas service be required?  No  Yes Date needed

If, yes please complete the following:

\*Will Temporary Service power be operated for less than one year?  No  Yes

Have you ever completed a temporary power project with us before?  No  Yes

\*Who will trench and backfill for Temporary Service?

Applicant/Gas  PG&E/Gas  
 Applicant/Electric  PG&E/Electric

#### Electric Temporary Services

\*Panel, Main Breaker Size          amps

\*Will Applicant or Contractor Install Pole?  No  Yes

#### Gas Temporary Services



# APPLICATION FOR SERVICE COMMERCIAL / INDUSTRIAL DEVELOPMENT

\*Gas Service Delivery Pressure Requested:  ¼ psig  other

\*Number of Meters at each service location?

\*Total Gas Load

Will existing PG&E electric overhead facilities require under grounding?

No  Yes  Not sure Date needed

Will any existing PG&E gas or electric facilities require relocation or removal?

No  Yes  Not sure Date needed

## Load Information

Square footage of building (including all floors)      Number of stories of building

**IN THE EVENT THAT APPLICANT SHALL MAKE ANY MATERIAL CHANGE EITHER IN THE AMOUNT OR CHARACTER OF THE APPLIANCES OR APPARATUS INSTALLED UPON THE PREMISES TO BE SUPPLIED BY PG&E, INCLUDING PANEL SIZE OR HOURS OF OPERATION. APPLICANT SHALL IMMEDIATELY GIVE PG&E WRITTEN NOTICE OF THIS FACT.**

### Operating Hours

Hours per day      Days per week      Months per year

Typical daily operating hours: From  AM To  AM  
 PM  PM

Please describe other operating characteristics

### Electric Load Information

Main Switch Size (Service Termination Enclosure)      amps      Number of meters at each service location

Voltage: (select one)

120/240 Volt, 3-wire, 1Ø       120/208 Volt, 3-wire, 1Ø       240/120 Volt, 4-wire, 3Ø       208/120 Volt, 4-wire, 3Ø  
 480/277 Volt, 4-wire, 3Ø       Primary voltage (> 2,400 Volts)       Other (specify)

Single Largest 1Ø Motor (      hp) Total 1Ø Motors (      hp) Single Largest 3Ø Motor (      hp) Total 3Ø Motors (      hp)

Single Largest 1Ø Air Conditioning (      tons)      Single Largest 3Ø Air Conditioning (      tons)

Total Lighting (      kW)      Parking Lot Lighting (      kW)      Streetlights (      kW)

Receptacles (      kW)      Water Heating (      kW)      Cooking (      kW)

Additional electric load (if additional space is needed please attach a spread sheet using same format as below)

<u>Number of Appliances</u>	<u>Phase</u>	<u>Description of Appliance</u>	<u>Connected Load</u>	<u>Units</u>
<input type="checkbox"/> 1Ø <input type="checkbox"/> 3Ø		at	<input type="checkbox"/> kW	<input type="checkbox"/> hp <input type="checkbox"/> tons
<input type="checkbox"/> 1Ø <input type="checkbox"/> 3Ø		at	<input type="checkbox"/> kW	<input type="checkbox"/> hp <input type="checkbox"/> tons
<input type="checkbox"/> 1Ø <input type="checkbox"/> 3Ø		at	<input type="checkbox"/> kW	<input type="checkbox"/> hp <input type="checkbox"/> tons
<input type="checkbox"/> 1Ø <input type="checkbox"/> 3Ø		at	<input type="checkbox"/> kW	<input type="checkbox"/> hp <input type="checkbox"/> tons

## APPLICATION FOR SERVICE COMMERCIAL / INDUSTRIAL DEVELOPMENT

\*Please provide motor codes for motors that have reduced voltage starting or are 25 hp and greater.

### \* Street Light Load Information

Number of street lights to be added in development      Watts per lamp      Number of existing street lights to be removed

Bulb type:       High Pressure Sodium Vapor       Low Pressure Sodium Vapor       Mercury Vapor  
 Metal Halide       Incandescent       Other

What rate schedule will the lights be placed on?  LS1  LS2  OL1  LS3  Other      (additional forms may be required)

Who is responsible for the street light billing?

Billing address for streetlights:      City:      State:      Zip:

**Important Note:** For city or county owned street lighting, a letter will be required from the city/county accepting ownership of the lighting, which includes the date of acceptance and states they will be responsible for the billing. Until the letter is received and dated with the city/county acceptance, the billing will be placed in the applicant's name and billed according to the rate schedule requested once the lights have been energized.

### Natural Gas Load Information

Natural gas standard service delivery pressure is provided at 1/4 psig (7" water column). Requests for elevated service delivery pressure require PG&E's review and approval. If granted, elevated service delivery pressure may be reduced at any time due to PG&E operational needs. Special Facilities costs and cost-of-ownership charges may apply for elevated service delivery pressure. For further information, contact your local PG&E office and refer to Gas Rule 2. MBtu/h = 1,000 Btu/h

Gas Service Delivery Pressure Requested:  1/4 psig       Other (      psig)

Number of meters at each service location

Check all that apply: (If additional space is required please attach a spreadsheet using same format as below)

Space Heating Equipment (      MBtu/h)       Boilers (      MBtu/h)       Water Heating (      MBtu/h)  
 Air Conditioning (      MBtu/h)       Cooking (      MBtu/h)       Dryers (      MBtu/h)

Other gas load (specify)

**IMPORTANT NOTE: Do NOT install your electric main switch or gas house line until the meter location is approved by PG&E.**

### **Self-Generation and Net Metering Options**

If you are planning to install any self generation equipment, photovoltaic, or wind generation, additional applications for interconnection to PG&E's electric system must be submitted and approved by PG&E prior to engineering for your new construction project. The information you provide on your generation interconnection application may affect the final PG&E design for your project.

For information on PG&E's net metering programs, including eligibility guidelines, generation interconnection program application forms, links to the California Public Utilities Commission, Energy Commission and the US Department of Energy, visit [www.pge.com/b2b/newgenerator/](http://www.pge.com/b2b/newgenerator/) or contact PG&E's Generation Interconnection Services at (415) 972-5676.

Are you planning on installing any self generation equipment?    Yes       No

If yes, please provide us with an estimate of the Generation proposed for this project.

\*Total # of generation units      \*Total output of all generation(      kW )      \*Generation Type

# APPLICATION FOR SERVICE COMMERCIAL / INDUSTRIAL DEVELOPMENT

## Attachment – 2 copies required

- A. Complete set of site improvement plans, including grading plans. (Include 3 ½” high-density disk with AutoCAD 2000i.dwg file of the site plan.)
- B. Building floor plan and exterior elevations.
- C. Electric drawings and schedules with complete breakdown of equipment; include single line drawing if available.
- D. Electric switchboard drawings. (Must be approved by PG&E prior to manufacturing the main panel.)
- E. Plumbing plans.
- F. Assessors parcel map showing all easements, rights-of-way, property lines, etc.
- G. Detailed site plan showing roads, sidewalk, driveways, location of fire hydrants and other structures, proposed location of gas and electric meters, building elevations, and proposed future improvements. (Meter locations are subject to PG&E approval).
- H. Landscaping plans including sprinkler controller meter location.
- I. Streetlight and traffic signal plans.
- J. Title 24 Utility Report or building permit.
- K. Copies of all environmental permits and/or conditions of approval.

Applicant is responsible for identifying all environmental requirements within said permits, approvals and/or conditions. For additional information visit [www.pge.com/mybusiness/customerservice/otherrequests/newconstruction](http://www.pge.com/mybusiness/customerservice/otherrequests/newconstruction).

## Agreement to Pay and Signature

**I understand that service will be engineered and installed based upon the information provided here. I agree to pay PG&E, on demand, for all work PG&E performs and all costs PG&E incurs for this application for service. PG&E may cancel this Application for Service (a) if the application is incomplete and I do not provide all necessary supporting documents and project data after being notified by PG&E, (b) if I fail to provide an engineering advance within ninety days after one is requested by PG&E, or (c) if PG&E sends a proposed contract and I do not return the contract, with the required payment, within ninety days. If the project is postponed or cancelled, by either party, I will pay PG&E for all such work and costs incurred by PG&E prior to the postponement or cancellation.** PG&E's costs may include, for example, labor, material and supplies, (including long lead time materials), transportation, and other direct costs which PG&E allocates to such work. Incomplete information or any changes made at my request during the engineering, or after it is completed, will subject me to additional charges and may delay the establishment of service. I further agree to pay for any damage to new or existing PG&E facilities caused by my contractors or me. Service shall be subject to all of PG&E's applicable tariff schedules on file with and authorized by the California Public Utilities Commission (CPUC) and shall at all times be subject to such changes or modifications as the CPUC may direct from time to time in the exercise of its jurisdiction.

I understand that PG&E may require an engineering advance to cover some or all of its costs for project review, design work and cost development in connection with this application for service. I understand that any advance will be based upon current costs and the amount of work anticipated by PG&E based upon the information submitted in this application. I understand that any advance will be credited against the amount I owe, applied to the amount I may owe on the resulting line extension agreement, or refunded to me without interest when PG&E has completed its engineering work or if the project has been cancelled or postponed.

**I have read the above information. I understand and agree with the provisions and my responsibilities.**

Applicant's Signature \_\_\_\_\_ Print Name \_\_\_\_\_ Date \_\_\_\_\_  
First Name, Middle Initial, Last Name