



**Diablo Canyon Power Plant
Decommissioning Engagement Panel
Charter
Adopted May 24, 2018**

Pacific Gas and Electric

Diablo Canyon Decommissioning Engagement Panel Charter

I. Introduction

The Diablo Canyon Decommissioning Engagement Panel (the panel) adopts this charter and operating procedures to clearly define the rules of engagement, the responsibilities of panel members and the mechanisms to manage meetings efficiently.

These guidelines can help to ensure that the panel is working towards common goals and that members' voluntary time is well spent. This charter and operating procedures shall define the scope of work for the panel, membership eligibility and responsibilities, organizational structure, time management strategies and the process for adding or removing panel members.

II. Mission Statement

The Diablo Canyon Decommissioning Engagement Panel will review information and provide direct input on behalf of the local community to Pacific Gas and Electric Company on Diablo Canyon Power Plant decommissioning plans and activities.

III. Purpose

A. Pacific Gas and Electric Company (PG&E) has announced that it will not seek license renewal for Diablo Canyon Power Plant (DCPP) and will cease operating DCPP in 2024-2025, under its two operating licenses. In the meantime, PG&E will keep a continued focus on safe and reliable operations of the plant while preparing draft decommissioning plans. PG&E recognizes the importance of open communications with the local community with respect to its decommissioning plans and activities.

B. The panel is convened by PG&E as a volunteer, non-regulatory body to enhance and foster open communication, public involvement, and education on DCPP decommissioning plans and activities. It is intended to serve as a forum for local community members to provide direct input to PG&E on matters related to DCPP decommissioning.

C. To foster and encourage an open dialogue of issues of interest to the community, PG&E will provide regular decommissioning updates to the panel. Panel members will serve the interests

of area communities and act as a sounding board for community feedback to PG&E on decommissioning issues and activities. The panel will provide input into the effectiveness and appropriateness of communications between PG&E and area residents.

D. The panel will focus on understanding and communicating the areas of interest to local communities related to the shutdown and decommissioning of DCP.

IV. Authority

A. The panel shall function solely in an informational capacity and will provide public input to inform and strengthen PG&E's plans. PG&E will retain discretion to accept, modify or decline recommendations made by the Panel, as PG&E is responsible for ensuring the health and safety of the public and is the financial and land steward of these assets. Final decisions regarding DCP decommissioning will be made by PG&E and the appropriate regulatory agencies and will balance PG&E's responsibility to customers to include only just and reasonable costs in rates.

V. Organization and Membership

A. Membership

i. The panel is comprised of representatives of the community to broadly reflect the diverse stakeholder viewpoints in proximity to DCP.

ii. Members should be highly engaged and well-informed leaders in the community who have the network and credibility to serve as resources to their constituent groups regarding DCP decommissioning.

iii. Elected officials, current PG&E employees and their immediate family members will not be considered eligible for membership on the panel.

iv. PG&E will contract a local community member with expertise in facilitation to serve as facilitator for the group.

v. The panel will initially consist of 11 members (selected by a Formation Committee comprised of representatives from the local community and PG&E) and a senior representative of PG&E's decommissioning team.

vi. The inaugural panel will serve a term no shorter than one year. The inaugural panel shall have staggered terms as assigned by the membership through a facilitated process. Thereafter, member terms shall be three years (following the initial staggering). Membership on the panel shall be renewable at the discretion of PG&E.

vii. To ensure quality input from a variety of community leaders, panel members will make an effort to be present at all regular meetings. The goal is for panel members to participate in all meetings.

viii. Panel members commit to sharing information on DCPD decommissioning with their constituent groups and their own networks of contacts, and likewise bring comments and information requests back to PG&E.

ix. Termination of a member will automatically occur if three (3) unexcused absences occur during their term. If there are more than three absences, the panel member and PG&E will consult about their future participation.

x. Membership may be resigned in writing to the panel Facilitator and PG&E.

xi. A member may be removed from the panel due to chronic absenteeism, abusive behavior to other panelists, or conduct detrimental to the panel process.

xii. Any vacancy will be named by PG&E (in consultation with the Facilitator and panel members) to maintain representation of a diverse group of stakeholders.

xiii. The Facilitator shall perform the following duties:

1. Work with PG&E to convene, create agendas and facilitate all meetings of the panel and schedule additional meetings, educational workshops, as appropriate.
2. Ensure the smooth flow of information between the panel, the public and PG&E.
3. Submit to PG&E all recommendations adopted by the panel.
4. Develop a brief synopsis of the items discussed and actions taken, record members present, and gather electronic links to all reports and pertinent reference materials. Provide these items to PG&E and the panelists for retention and posting on the panel website.

B. Committees

i. Committees or similar working groups may be created by the facilitator in consultation with the panel as needed to carry out the work of the panel.

ii. PG&E will staff those groups or committees in a similar fashion to the panel.

VI. Meetings

A. Regularly scheduled meetings of the panel will be held at least once a quarter and will be open to the public. Additional meetings may be held to further discussions between PG&E and the panel.

B. To maximize educational opportunities about DCPD for the public, the panel may also request that PG&E periodically convene workshops or have other meetings where detailed information on specific matters may be discussed.

C. PG&E will arrange for a regular meeting venue and will provide necessary logistical and material support for the meetings.

D. As volunteers, members shall not be compensated for their time or travel expenses related to regular meetings.

E. Open house meetings and public educational workshops will be publicly noticed at least one week prior to the scheduled meeting. Public notice shall be provided via the publication of a meeting notice to the panel website.

F. Information shared with panel members will be considered public information that is appropriate for dissemination to all external audiences.

G. Public Comment

i. Members of the public are welcome to attend regularly scheduled panel meetings as observers.

ii. Regularly scheduled meetings may include a public comment period and inclusion of comments should not exceed allotted meeting time. While workshops and special meetings may be open to the public, they will not necessarily include public comment.

iii. Elected officials and representatives of government agencies will be given priority at the beginning of public comment periods at regularly scheduled panel meetings as courtesy for their representation of public constituencies.

H. PG&E and the facilitator shall be responsible for preparing agendas for regular meetings in consultation with the panel. Discussion of items not on the agenda shall be reserved for the public comment period. Routine panel meetings will be limited to three hours, unless the panel agrees to grant an extension for special topics or circumstances.

I. PG&E and the facilitator will endeavor in good faith to provide the meeting agenda, the previous meeting's summary, and any pertinent information requiring review to members at least five days before a scheduled meeting.

J. PG&E management will attend every meeting. Special presentations will be made by technical or subject matter experts to help the panel members better understand pertinent issues.

K. Administrative support

i. Administration and Logistics- PG&E and the facilitator will handle meeting logistics such as venues and audio/visual requirements. Administrative support for the panel will include but not be limited to typing, photocopying, compiling, mailing and/or emailing documents and managing panel content on the website.

ii. Document Retention- Documents shall be maintained in a manner consistent with PG&E record retention policies and will be available to panel members in digital format.

VII. Panel Terms

A. The initial phase of the panel will coincide with the filing of a site-specific cost estimate called for in the Joint Proposal that will be submitted as part of the 2018-2019 Nuclear Decommissioning Cost Triennial Proceeding. The continuation of the panel beyond that initial term shall be determined by PG&E in accordance with regulatory milestones.

VIII. Charter Amendments

A. Panel members may suggest amendments to this Charter at any time for consideration by PG&E. PG&E will endeavor to implement reasonable amendments to the Charter.

Attachment 1: Diablo Canyon Power Plant Decommissioning Engagement Panel Panel Members and Terms

One year term (May 2018 - 2019)—Nancy O'Malley, Frank Mecham, Sherri Danoff

Two years (May 2018- 2020) Kara Woodruff, Lauren Brown, Scott Lathrop, Linda Seeley

Three years (May 2018 – 2021) David Baldwin, Dena Bellman, Alex Karlin, Trevor Keith