

CONTRACT OPPORTUNITY ANNOUNCEMENT

Contract Type:

- Professional Service Contract
- Construction Contract
- Service Contract
- Material Requirement
- Other

Opportunity Summary:

Contract Opportunity Title:	<u>Request For Proposal (RFP) 118185: Community-Based Organization (CBO) Thought Partnership via Participation with the "Community Perspectives Advisory Council"</u>
Request For:	<u>Statement of Interest and Qualifications</u>
Estimated Contract Value:	<u>\$2,000 per selected organization, per year for a 2-year term</u>
Work Location:	<u>Across PG&E's Service Territory</u>
Response Due Date:	<u>Self-Register in Power Advocate by 5pm PST, October 1, 2021</u>

Opportunity Description:

Background:

Pacific Gas and Electric Company (PG&E) www.pge.com, is a subsidiary of PG&E Corporation, and one of the largest combined natural gas and electric energy companies in the United States. Based in San Francisco with more than 23,000 employees, the company is the primary natural gas and electric service provider for Northern and Central California. The company's 70,000-square-mile service area stretches from Eureka to the north to Bakersfield in the south and from the Pacific Ocean in the west to the Sierra Nevada in the east. PG&E delivers some of the nation's cleanest energy to 16 million people.

PG&E is deeply committed to create forums for community feedback and broad stakeholder input on its programs and offerings. PG&E recognizes that the wisdom and lived experience of community members can offer valuable learnings and intends to create a new Community Perspectives Council to enhance the ability of community-based organizations to offer suggestions and input on a broad variety of PG&E programs, projects, and proposals.

Contract Opportunity Description:

PG&E seeks local community-based organizations (CBOs) to join a new Advisory Council, the Community Perspectives Council (Council). This RFP seeks CBO Bidders to work with the Council to provide input on existing and planned new energy savings programs, identify barriers to awareness of these programs and participation, and help assess where there may be gaps in coverage to meet communities' energy and resiliency needs.

Topics for the Council input may include, for example, climate adaptation and sustainability planning, community resiliency efforts, emerging technologies, income-qualified programs, programs designed for disadvantaged communities (DACs), or other priority communities, electric vehicles (EVs), demand response, Workforce Education & Training programs, and a variety of other customer and emerging technology programs and projects.

Via this Council, PG&E aims to work collaboratively with selected CBOs representing communities across the service territory, whose experience from performing work and developing local expertise on-the-ground uniquely positions them as advisors who can add value in the development and implementation of a wide variety of PG&E energy savings customer programs.

Selected CBOs will be compensated \$2,000 annually (paid quarterly) and need to commit to participate in a minimum of four (4) quarterly meetings/workshops per year; each meeting/workshop will be ~2-3 hours in length and will require ~1-2 hours of preparation time in advance of meetings for the Council.

Performance Council annual commitment:

- Minimum for Council: ~12 hours annually
- Maximum for Council: ~20 hours annually
 - Optional: Additional work beyond the maximum Council performance commitment, will be compensated hourly (hourly rates to be set via RFP process), as it arises, and if the Council member has capacity.

Timeline: Selected CBOs are expected to begin work in January 2022, and commit to a 2-year term, ending in December 2023.

Bidder requirements: Any eligible CBO may apply for this RFP as follows:

- A public or private non-profit organization, that is physically headquartered in PG&E's service territory and performs work on-the-ground in at least one county in the service territory.
- CBOs may include social service agencies, or 501c3 non-profit organizations. For-profit entities, independent consultants, and tribal nations are not eligible, though PG&E welcomes proposals from non-profit organizations supporting tribal nations.

Each Bidder CBO must nominate a primary and a secondary representative to the Council, both representatives are required to be leaders in their CBO organization with documented subject matter expertise. This expertise must include, but is not limited to, experience and knowledge concerning operational issues in implementing energy savings programs for customer income-qualified programs and low-income specific issues (i.e. access, affordability of utility service, etc.), understanding unique needs of disadvantaged communities (DACs) in terms of energy and resiliency needs, distributed generation and net energy metering, emerging technologies, pilot programs, electric vehicles and clean energy transportation, job training and workforce development, and climate adaptation, sustainability, and resiliency planning. CBO Bidders do not need to have expertise in all these areas, but rather will be selected to comprise the subject matter expertise needed.

Bidders will be asked to provide a written statement of interest and qualifications, including an overview of the organization, the organization's interest in joining the Council, and any relevant experience engaging in utility customer energy savings programs. Bidders will also be asked to provide information about the primary and secondary representatives nominated to participate including resumes, subject-matter expertise, experience on advisory bodies, offering input on utility energy savings programs or projects, or other relevant experience.

Supply Chain Responsibility Considerations:

The selected Bidder is encouraged to align with PG&E's Supply Chain Responsibility policies and procedures. The Bidder will be asked to provide a detailed description of their internal, specific supply chain responsibility program and practices related to supplier diversity, environmental sustainability, and ethical business conduct.

Conduct Requirements:

Bidders, as well as their employees, subcontractors and sub-suppliers, must adhere to the principles and standards outlined in our Supplier Code of Conduct as they provide goods and services to PG&E. Review Code and understand its obligations here:

<http://www.pgecorp.com/corp/about-us/compliance-ethics/program/third-party-code-conduct.page>

How to Respond:

All interested Bidders with expertise, experience and capable of providing high quality services for above-mentioned work must respond to the Request for Proposal (RFP) in accordance with the schedule described below. The RFP will be released on **October 4, 2021**, to all interested parties whom self-registered at Power Advocate.

Interested Bidders must:

- Self-register at [Power Advocate](#) by **5pm PST, October 1, 2021** for inclusion and authorization to access on-line RFP @ Power Advocate. Please include the following information: Company name, e-mail address, contract name, phone number.

PG&E Contact: Michelle Cheng E-Mail Address: Michelle.Cheng@pge.com

Department: Sourcing Date Submitted: 9/2/2021

Date Submitted: _____