PG&E strongly encourages Participants to register with Power Advocate ASAP.

Registration:

All Notice of Intent and Offer submittal information pertaining to this Solicitation will be hosted on the Power Advocate site. To participate in this Solicitation, register through Power Advocate at the Public Registration Link. Check the Power Advocate Instructions and Registration section of your selected Solicitation for a link to Power Advocate.

Step 1: Enter email address:

![Email Address Form]

Step 2: Enter Reason for Access:

![Reason for Request Form]

Participants that have an existing Power Advocate account will skip to Step 9 or 12 pending prior account creation.
**Step 3: Enter Contact Information**

First Name * : 
Last Name * : 
Email Address: 
Work Phone * :

* Required Field

Back  Cancel  Continue

**Step 4: Enter Company Name**

Please type your company name in the box and click Continue.

Company Name * :

* Required Field

Back  Cancel  Continue
Step 5: Select the name of your company OR add yourself as a new company

Only one registration per company is required. If you are planning to enter into a Joint Venture or Partnership, you will need to complete a new registration for the Primary Company, Joint Venture or Partnership. Please use the Primary Company, Joint Venture or Partnership format to create the company name.

The companies below are registered with names similar to the company name you entered. If your company name is displayed in the list below, please select it and then click Continue.

If the name of your company is not listed, select "Add company name" and enter your company name, then click Continue.

Registered Companies with similar names to ABCXYZ.

<table>
<thead>
<tr>
<th>Exact Matching Companies</th>
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<tbody>
<tr>
<td>Select</td>
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<tr>
<td>--------</td>
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</table>

<table>
<thead>
<tr>
<th>Similar Matching Companies</th>
</tr>
</thead>
<tbody>
<tr>
<td>Select</td>
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<tr>
<td>--------</td>
</tr>
</tbody>
</table>

Add company name (as you would like it to appear in our database):

ABCXYZ

Back  Cancel  Continue
Step 6: Enter Login and Contact Information

Login Information
Please enter a user name and password. These are case sensitive fields (“John” is not the same as “jDoe”). Your user name and password each must be at least 8 characters in length. In addition to plain alphabet characters, your password must have at least 1 number or non-alphanumeric character.

User Name *:
Password *:
Confirm Password *:

Contact Information
Salutation: Mr.
Full Name: A D
Title *:
Time Zone *: (UTC-5:00) Eastern Standard Time
Phone:
Fax Number:
Mail Stop:

* Required Field

Back  Cancel  Continue

Step 7: Location Information
If you are new company that has not previously registered on Power Advocate, please choose “Add New Location”
Step 8: Enter Location Information

- **Country**: United States
- **Address 1**
- **Address 2**
- **Town/City**
- **State/Province**
- **Zip/Postal Code**
- **Site Type**: Corporate
- **Site Name**
- **Site Phone**
- **Site Description**

*Required Field

Back | Cancel | Continue

Step 9: Enter Business Information (Optional)

The information in this section is not required.

- **Parent Company**
- **Company Legal Name**
- **Doing Business As**
- **Tax ID Number (EIN)**
- **DUNS Number**
- **Company Website**
- **Company Phone Number**
- **Company Fax Number**
- **Company Email Address**
- **Primary NAICS Code**
- **Secondary NAICS Code**

Please enter other customer references that are in our industry or an affiliate of our company:

<table>
<thead>
<tr>
<th>Company Name</th>
<th>Contact Name</th>
<th>Phone Number</th>
<th>Email Address</th>
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</table>

Back | Cancel | Continue
Step 10: Enter Business Biography Information

Year Company was Founded *:
Number of Permanent Employees *:
Is your company unionized? *:
  Yes  No
Annual Revenue for 2016:
Annual Revenue for 2015:
Annual Revenue for 2014:
Company Ownership: Privately Owned

<table>
<thead>
<tr>
<th>Owner Name</th>
<th>Title</th>
<th>Email</th>
<th>% Ownership</th>
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* Required Field

Back  Cancel  Continue

Step 11: Enter Products and Services

You must add one item to Finish.

Please select your products and services below:

All Items
- Rollers
- Chemicals
- Construction and Maintenance
- Corporate
- Electrical Equipment
- Environmental - Pollution Control
- Facilities
- Fleet and Vehicles
- Gas Processing Equipment
- Generation Fuel
- Government and Regulatory
- Industrial Parts and Supplies (MRO)
- Information Technology

Saved Items

Add Item(s)  Remove Item(s)

Back  Cancel  Finish
Step 12: New Participants Will Receive an Email Confirming Registration (Approval Still To Be Granted)

Once registration is complete, participants will receive a confirmation email. PG&E will approve participant registration before access to the event is available. After access is granted you will have access to the Power Advocate platform via a web browser. Check your spam or junk folder for emails from Power Advocate.

For any issues related to access to the Power Advocate, please contact Power Advocate Technical Support: (857) 453-5800 support@poweradvocate.com.

Logging in:
Open a web browser and go to http://www.poweradvocate.com.

Power Advocate functions in most web browsers; however, using browsers older than Internet Explorer (IE) version 8 may cause certain functionality to work unexpectedly. Should you encounter problems, Power Advocate support may be unable to help until the issue has been replicated in a support version of Internet Explorer.

The login page appears; you may wish to bookmark this page for quick access.

1. Click the orange Login button.
2. Enter your account User Name and Password (both are case-sensitive)
3. Click the Events tab if it not already displayed. If needed, the event number and name can be found in the Solicitation’s Power Advocate section of the protocol document. You can search for an event using the number or name, if needed.

If you have an account but do not remember your user information, click Forgot User Name or Forgot Password and they will be emailed to you.

If you have a Solicitation related question, please email SystemReliabilityRFO@pge.com. As a reminder, if you have any technical questions related to the Power Advocate platform, please contact Power Advocate Technical Support: (857) 453-5800 support@poweradvocate.com.
Upload Documents:

Select the Upload Documents tab.

Under the Document Type header, pull down the drop-down list and select “Commercial and Administrative” from the “Select from List” menu. Please submit ALL Bid information under this category and not in either “Technical Information” or “Pricing”. You do not need to enter a “Reference ID”.

Click the Browse Button and Select File(s) Location where you will be uploading your documents from.

Be sure that your submittals are complete before the posted deadline found on the Event Dashboard under the Close tab. Submittals will not be accepted after the deadline.

The file must contain the items listed in the Solicitation Protocol.