



---

## WELCOME TO BHI ENERGY HIRING

### **BEFORE YOU ARRIVE:**

Please submit an Electronic Personal History Questionnaire (ePHQ) up to three weeks prior to your in-processing date, but no later than the day after you have received your dispatch. The ePHQ's are no longer accessible through the microsite due to a change in process.

- Prior to your start date at DCPD, you will receive 2 emails
  - One email will have a subject line of EPHQ Ready for (name). This email contains the link for your ePHQ.
  - Another email will have a subject line of: PHQ Security ID for (name).
- The ePHQ you will be sent is based on your last favorable termination date in PADS (Personnel Access Data System).
  - If you are coming from a non-PADS member site (Nextera and Entergy sites), your ePHQ needs to be completed based on the data that is currently in PADS

For questions regarding the ePHQ please call 805-545-2692 or 805-545-2675.

**NOTE: Your employment paperwork will be given to you on your first day of hire at the BHI Energy Training Facility located in Building 163 at the Diablo Canyon Nuclear Power Plant. Please DO NOT complete the forms located in the PG&E Hiring Information section of the Microsite page.**

**FIRST DAY OF HIRE:** In Processing and Safety Orientation with BHI Energy at 0600 and attending PG&E In Processing and NANTeL Web Based Training Courses. Watch for the posted signs which will help guide you from Parking Lot #1 to the BHI Energy Training Facility. You are expected to wear appropriate work clothes including long pants and sturdy leather work shoes (steel toe is not necessary).

**Please bring the following items:**

Work authorization documents, which include:

- Valid and current picture ID – Can include a driver's license, State issued ID card, passport, or military ID
- Social Security Card or Passport
- If not a US citizen – bring documentation
- Union dispatch and relevant craft specific qualification cards

Also bring the following items:

- Vehicle license plate numbers, vehicle make, model, year and color
- If Applicable: Arrests in the last 5 years – bring court papers and documents with you
- If you were a student within the last 5 years – bring an official set of your transcripts

Lunch / snacks- there are minimal food and drink vending machines in Building 163