



Savings By Design Checklist

Systems Approach



In order to reserve incentive funds for the project owner, the documents described below are needed for submittal when the design and all Title 24 documents are completed.

All documents must be electronic copies (.pdf), not hard copies!

If envelope exceeds Title 24:

- ✓ Exterior Elevations
- ✓ Site Plan
- ✓ Window Schedule
- ✓ Roof Plan (if project includes skylights)
- ✓ Reflected Ceiling Plan
- ✓ Manufacturers specification sheet for windows/glazing (cut sheets)

If mechanical exceeds Title 24:

- ✓ Mechanical Plans
- ✓ Mechanical Equipment Schedules

If lighting exceeds Title 24:

- ✓ Lighting Plans
- ✓ Lighting Fixture Schedule

Prescriptive or Performance-based Title 24 Report

- ✓ If Prescriptive, need a report for each of the three building components that is part of the building work scope – ENV, MECH, and LTG.

Incremental costs

- ✓ Incremental costs are the difference in cost between a) the minimally-compliant equipment and b) the energy efficient equipment specified in the project
- ✓ Incremental costs can include design, material, and construction costs of incorporating energy efficient measures into the facility

Questions? Contact your PG&E account representative or field engineer for assistance. If you don't have an assigned PG&E contact, send an email to savingsbydesign@pge.com and we'll help you get set up.