



Generation Interconnection Services

Wholesale Distribution

Online Application Checklist

Online Application Introduction

Applications for Wholesale Distribution projects can now be submitted through an online form via <https://yourprojects-pge.com/login>. This new process of submitting your application electronically is an intermediate solution as PG&E's Electric Grid Interconnections (EGI) Department works to transition to a 100% web-based application.

The online application contains three (3) parts – the Interconnection Request Form, Supplemental Documents, and Certification. The purpose of this checklist is to ensure that you are prepared to fill out the online application, as it cannot be saved and must be completed in one session. If you have any questions concerning PG&E's transition to an online application or regarding the application process, please contact GIS at wholesalegen@pge.com.

Step 1: Interconnection Request Form

A. Interconnection Study Type

- ☐ Have you identified which Interconnection Study Type best suits your Generation Interconnection needs? The table below should help you determine which path is right for your project.

Interconnection Study Type	MW Limit	Useful Notes
Fast Track Process	2 MW on 12kV; 3 MW on 21 kV; 5 MW on higher voltages	Fast track screens; used for projects interconnecting to an existing power line with little-to-no required utility upgrades
Independent Study Process	No MW Limit	Financial security requirements. Required to pass an Electrical Independence screen.
Cluster Study Process	No MW Limit	Financial security requirements; one annual study. There will be an available window to apply within March 1 st – 31 st of 2013.
Annual Deliverability Assessment	No MW Limit	Only available for existing active or online projects. There will be an available window to apply within March 1 st – 31 st of 2013.
One-Time Deliverability Assessment	No MW Limit	No longer available after March 31, 2011

- ☐ Is your request for a proposed new Generating Facility? Or will the application be for an increase in the generating capacity or a Material Modification to an existing Generating Facility?
- ☐ Is the requested deliverability status for Full Capacity or Energy Only?

Tip: Review your Power Purchase Agreement (PPA) program requirements on deliverability.

B. Generating Facility Information

Please have the following generating facility information available:

- ☐ Project Name
- ☐ Site address of existing or proposed generating facility project
- ☐ Approximate location of the proposed Point of Interconnection including PG&E Substation Name; GPS Latitude and Longitude; Facility Division; and Facility Nominal Voltage (kV)

Tip: In order to ensure an accurate Point of Interconnection or the specific location where your proposed generating facility's power will begin flowing through existing PG&E electric lines, please utilize the PV RAM map [here](#).

- ☐ Proposed Operation Dates (must be sequential)
- ☐ In-Service Date
- ☐ Trial Operation Date
- ☐ Commercial Operation Date
- ☐ Proposed Terms of Service (in years)

C. Contact Information

Please have the following contact information prepared:

- ☐ First name, Last Name, Title, Company Name, Street Address, City, County, State, Zip Code, Office Phone, Mobile Phone, Fax Number, Email Address, and DUNS Number

Step 2: Supplemental Documents

The following documents may be attached via the online form:

- ☐ [Appendix A](#)
- ☐ [Site Plan](#) – Site drawing to scale, showing generator location and Point of Interconnection with PG&E's distribution system.
- ☐ [Single Line Diagram](#) – Single-line diagram showing applicable equipment such as generating units, step-up transformers, auxiliary transformers, switches/disconnects of the proposed interconnection, including the required protection devices and circuit breakers.
- ☐ [Site Control](#) – Evidence of Site Exclusivity as specified in the GIP, with site owner(s) name(s), address(es), and contact information. See Section 1.5 in the Generation Interconnection Procedures (GIP) for further information.

Tip: Prepare all required documents before starting the online form to save time and to ensure your request is complete.

Step 3: Certification and Next Steps

Once you certify that the application was prepared by the individual completing the online form, GIS will send you an Invoice Letter when your Interconnection Request is received with instructions on how to wire payment for the required deposit. For Fast Track projects, the deposit amount is \$500.00. For Independent and Cluster Studies, the deposit amount is \$50,000, plus \$1,000 per Megawatt (MW), but no more than \$250,000. For the Annual Deliverability Assessment, there is a non-refundable fee of \$10,000.

If the Interconnection Request is missing information or documents required to begin the generator interconnection process, PG&E will accept the application, but will deem it incomplete. PG&E will provide a written list of deficiencies to the designated representative provided in your request.