## **How to Complete CARE or FERA PEV**

You're enrolled in the CARE FERA program, and you currently receive a discount on your energy bill.

Recently, you received a letter or e-mail from PG&E requesting post-enrollment verification.

We want to make sure you keep your PG&E bill discount, and we need you to submit your verification request form within 45 days from the date on the letter or e-mail you received.

If you have questions or concerns about meeting the deadline, please e-mail us.

To make sure you're qualified and have the right documentation, please select one of these options.

Click on option one if you or someone in your household participates in a public assistance program.

Click on option two if no one in your household receives public assistance and you want to qualify based on income.

If you or someone in your household participates in a qualified public assistance program, all you need to do is submit your completed and signed verification form and an award letter or approval letter from just one assisting agency.

You may want to pause the video so you can read this list.

Any person in your home receiving public assistance can provide documentation. Only one person in one of these programs is needed to qualify the entire household.

Find an official letter dated within the last 12 months confirming that you or your housemate has been approved for public assistance.

It should look something like this.

If you cannot find an official letter, contact the program that provides you with public assistance.

When you've gathered your public assistance letter and have your post-enrollment verification form in hand, click the I'm Ready button to watch our video on completing the verification form and securely submitting your documents.

Thank you for being a PG&E customer.

We look forward to helping you maintain your discount.

If your household does not qualify based on public assistance, you'll need to provide information on your total household income.

This includes proof of income for every member of the household.

You will need to provide documentation for all types of income for everyone in your household who earns money.

Examples of income include wages or salary from an employer, wages from selfemployment, social security payments, workers' compensation, disability payments, child and spousal support, and rental income.

A laptop appears with a letter on screen that says required document instructions. Type on screen says YOU CAN DOWNLOAD THE FORM AT P G E dot com slash P E V FORM.

To see the full list of verification income sources and document types, please look at page 2 of the form you received.

Some of the most common documents used to verify income are paycheck stubs and IRS 1040 forms.

Please note that if there is zero income in your household, you'll need to download the zero income affidavit form from PGE.com slash affidavit and include it with your verification form.

Only one affidavit is needed per household.

Once you've gathered all of your documents and have your post-enrollment verification form in hand, click the I'm ready button to watch our video on completing the verification form and submitting your documents.

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