



# Agency Projects Involving PG&E Facilities

## Plan Review, Delineation Maps, and Utility Relocations

An overview of how agency partners should engage PG&E in planning their projects.

<p><b>Pre-Design Phase</b></p> <p><b>Plan Review</b></p>	<p>Please submit all preliminary development documents or drawings and street or PUE/PSE vacation notices to the following mailbox: <a href="mailto:PGPlanReview@pge.com">PGPlanReview@pge.com</a>. A response letter will be issued within <b>45 calendar days of submission</b> and will provide additional information or requirements as needed.</p> <p>The plan review process does not replace the application process for PG&amp;E gas or electric service that development plans require. For these requests, please continue to work with PG&amp;E's service planning department and submit requests using the PG&amp;E Your Projects Portal: <a href="https://yourprojects-pge.com">Sign In (yourprojects-pge.com)</a>.</p>
<p><b>Early Design Phase</b></p> <p><b>Facility Map Delineations</b></p>	<p>To requests delineation maps for review of potential PG&amp;E facility conflicts, for gas please submit to the following mailbox: <a href="mailto:DelineationMapRequests@pge.com">DelineationMapRequests@pge.com</a>. For electric, please submit through the JUMP Portal: <a href="#">Joint Use Map Portal</a>.</p> <p><i>Please note: When a request is submitted, the Delineation Team member will confirm with you if a Nondisclosure Agreement needs to be filled out or is already on file.</i></p>
<p><b>Later Design Phase</b></p> <p><b>Work Requested by Others (WRO)/Facility Relocations</b></p>	<p>Once potential conflicts have been identified, please submit relocation requests of PG&amp;E's facilities through PG&amp;E's Your Projects Portal: <a href="https://yourprojects-pge.com">Sign In (yourprojects-pge.com)</a>. Create a new account or use an existing account. Multiple projects and requests can be managed under one account. Conflict Plans need to be included with the application.</p> <p>The <b>Conflict Plan <u>must</u></b> include:</p> <ul style="list-style-type: none"> <li>• <b>Design Phase:</b> The plan must be at least at the 65% design phase.</li> <li>• <b>Right of Way Lines:</b> Clearly delineate and label both existing and new (proposed) right of way lines where applicable.</li> <li>• <b>Proposed Improvements:</b> Show proposed improvements, including cross sections, profiles, drainage, structures, etc.</li> <li>• <b>PG&amp;E Facilities:</b> Identify and clearly note what each PG&amp;E facility is in conflict with that requires relocation or adjustment. If PG&amp;E facilities are going to be <i>Protected in Place</i>, provide additional information/notes on how the facilities will be protected and what kind of work will be taking place around the facilities.</li> <li>• <b>Dimensions at Each Conflict:</b> <ol style="list-style-type: none"> <li>From the section line to the existing right of way line (if applicable).</li> <li>The total road right of way width of the existing right of way.</li> <li>From the PG&amp;E facility to the existing right of way line.</li> </ol> </li> </ul> <p>Also, include in the PG&amp;E Relocation Application:</p> <ol style="list-style-type: none"> <li>CAD files</li> </ol> <p><i>Note: Relocation requests will vary widely due to workload and job complexity. Gas and electric distribution relocations can take a minimum of 9-12 months to complete. Gas and electric transmission relocations can take a minimum 18-24 months to complete. <b>Plan accordingly.</b></i></p>
<p><b>General PG&amp;E Easement and Property Info</b></p>	<p>For more information including, but not limited to, using PG&amp;E owned property, reporting issues on PG&amp;E owned property, information on PG&amp;E easements or terminating PG&amp;E easements, and cellular site leasing, refer to PG&amp;E's website: <a href="#">Easement and property requests</a>.</p>