



This is **NOT** a guidance document.

If information in this document disagrees with a PG&E guidance document, the guidance document prevails.

Formal Training Form for Contractors- Plastic OQ's

This Formal Training Form for Contractors-Must be completed and uploaded into ITS before scheduling for an initial or testing after 3rd attempt failure for Plastic Pipe Joining.

Overview: This Formal Training Form indicates the task with which a participant must demonstrate proficiency in order to hold operator qualification (OQ). It also records sign-off from the participant's Formal Training Instructor, Mentor or Supervisor that the participant has demonstrated the knowledge and skills necessary to be evaluated for requested OQ.

Formal Training is **preparation** for the identified OQ evaluation. Preparing thoroughly will maximize the participant's ability to succeed. Only ONE Plastic OQ is allowed to be documented on this completion of Plastic training form. A separate form must be used for each PE connection OQ.

Caution: Because ALL PLASTIC OQ'S have a Span-of-Control (SOC) of 1:0 (each individual performing the work must hold the OQ), Individuals who DO NOT HOLD the appropriate Plastic OQ's are only allowed to perform the task in a Training or Practice Environment, **NEVER** on Production Facilities!

Task Checklist			
Individuals Company shall provide training, as appropriate, to ensure that individuals performing covered tasks have the necessary knowledge, skills, and competence to perform the tasks in a manner that ensures the safe operation of pipeline facilities.			
Re-evaluation of the individual may ONLY occur after they successfully complete the following training criteria:			
<ul style="list-style-type: none"> OQ FAILED_____ Related Procedure Reviewed _____ 	Required Training Criteria Hours	Number of Hours Completed	Institute, Initials of Training Instructor, Mentor, or Supervisor.
Time spent in Review of Applicable P G & E Utility Procedures TD-4170P-XX Series. Training completed for OQ (Check the box below) <input type="checkbox"/> OQ-2103, P-31 (Heat Iron Socket Fusion for Polyethylene Pipe) <input type="checkbox"/> OQ-2105, P-33(Heat Iron Saddle Fusion for PE Pipe (Mechanical Assist Tool) <input type="checkbox"/> OQ-2106, P-34 (Heat Iron Butt Fusion for Polyethylene Pipe (Mechanical) <input type="checkbox"/> OQ-2107, P-35 (Heat Iron Butt Fusion for Polyethylene Pipe (Hydraulic) <input type="checkbox"/> OQ-2108, P-40 (Electrofusion for Polyethylene Pipe (Coupling) <input type="checkbox"/> OQ-2109, P-41 (Electrofusion for Polyethylene Pipe (Saddle) <input type="checkbox"/> OQ-2112, P-52 (Mechanical Fitting Connections for PE Pipe (Threaded) <input type="checkbox"/> OQ-2114, P-51 (Mechanical Fitting Connections for PE Pipe (Lyal Lycofit)	1 Hour		
Structured Hands-on Training Time on a non-gas pipeline system related to the OQ.	3 Hours		

Documenting of Formal Training Completion: By signing and dating below, the participant, Training Instructor, Mentor or Supervisor confirms and certifies that the information on this form is true and accurate that the participant has satisfactorily demonstrated the knowledge and skills necessary to be re-evaluated for OQ-_____.

/	/	/
PARTICIPANT NAME AND Company ID	PARTICIPANT SIGNATURE	DATE
/	/	/
Training Instructor or Mentor NAME AND Company ID	Training Instructor or MENTOR SIGNATURE	DATE

/		/ /
SUPERVISOR NAME AND Company ID	SUPERVISOR SIGNATURE	DATE

Internal