

Provide your CORE Admin with an email to use for CORE. The CORE Admin will send you a registration email to create a CORE account.





Step	Description
6	Tap Install.
7	CORE is installed. Tap the CORE icon.
8	Tap Allow .
9	Tap Sign Up. Please select your region: North America LOG IN Sign Up.
10	Enter your name, the email associated with CORE, and a password that you want to use to access CORE. Tap Sign Up.



Create a CORE Account Using a Tablet or Smart Phone

	1			
Step	Description			
11	1 Review the Terms of Service. Tap Accept .			
	3:22 PM Thu Sep 19	 Terms of Service		
	We have recently updated our Terms of Se Core Service, we need your consent for th	arvice in compliance with General Data Protection Regulation (GDPR). Before you can access the e collection and use of some personally identifiable information such as:		
	 Email address is used to identify re- notifications and marketing commun First and Last Names are used to p IP addresses are identified to provide 	cipients of file transfers and members of collaboration spaces as well as to allow us to send email ication concerning our service ersonalize email notifications and to identify user profiles de our users with file transfer tracking and audit trail features		
	If you consent to these terms, please click I	ACCEPT.		
	NO THANKS	IACCEPT		
12 CORE displays a message requesting you to access your email to confirm your ne account.				
	opentext CORF			
	CORL			
	Thanks for registering. Check your to confirm your account.	email		
13 From your CORE email, tap Please Confirm Your Account link.				
	3:24 PM Thu Sep 19			
	Inbox	This message contains unloaded images. Load All images		
	Q Search	notification@core.opentext.com To: pmathews424@gmail.com Details		
	notification@core.opent 3:23PM Welcome to OpenText Core, Phillip! Notification Hello Phillip, Welcome to OpenText Core! Please confirm your ac	Welcome to OpenText Core, Phillip! Today at 3:23 PM		
	notification@core.opent 2:48 PM OpenText Core Sharing Request Notification Matt Siegmund would like to collaborate with you on Gas Operation	Notification		
	Google 2:28 PM Security alert IOS was granted access to your Google Account pmathews424@gmail.com If	Hello Phillip, Welcome to OpenText Core!		
	Google 2:28 PM Security alert New device signed in to			
	pmathews424@gmail.comYour Google	Please confirm your account!		



Step	Description
14	CORE displays the Email Verification message, tap Sign In.
	opentext CORE Thank you for verifying your email address.
15	Tap Open .
	Open in "OpenText Core"? Cancel Open
16	Tap Continue .
	"OpenText Core" Wants to Use "opentext.com" to Sign
	This allows the app and website to share information about you.
	Cancel Continue
17	Enter the email address associated with CORE and tap Next.
	PhillipMathews424@gmail.com
	Novt
	Next
18	Enter the CORE password that you selected during the Sign-Lip process. Tap Sign In
10	PhillipMathews424@gmail.com
	Sign in