



Five Minute Meeting

**Date:**

May 13, 2020

Topic:

Standby Pipeline (OQ-0502) and Damage Prevention During Excavation (OQ-0507)

Audience:

Gas employees and contractors who perform standby pipeline work and individuals responsible for preventing damage to PG&E gas pipelines.

Approver:

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Manager, Gas
Qualifications

Why it matters to you

This communication is intended to clarify requirements, and the work that can be performed by individuals holding OQ-0502 “Standby Pipeline” and OQ-0507 “Damage Prevention During Excavation”.

Key discussion points:

OQ-0502 is required to perform standby. The qualified individual is required to know all facets of excavation, must verify the work is being performed safely, must ensure PG&E’s critical and priority facilities remain safe during excavation work and is responsible for completing documentation of the excavation. These individuals may also perform damage prevention.

OQ-0507 is required to perform damage prevention on any gas facility that does not require a standby.

Persons holding OQ-0502 are **not** required to hold OQ-0507 to perform damage prevention during excavation work (i.e. spotter for backhoe).

Prerequisites for OQ-0502 are:

- Formal training (Competant Person Excavation Safety Course).
NOTE: This is a PG&E employee training course only.
- OQ-0501 (Locate and Mark Facilities) or OQ-0504 (Non-Production Locate and Mark).

Work that Can be Performed

OQ-0502, “Standby Pipeline” qualifies an individual to observe and document the excavation of company facilities designated as critical or high priority facilities.

- Individuals holding this task are qualified to perform standby pipeline and damage prevention during excavation near PG&E critical facilities (i.e. excavations that require a standby).
- Directly observe the excavation taking place and take action to ensure prevention of damage to gas facilities during excavation. This task is required for all excavation activities that do not require a standby

OQ-0507, “Damage Prevention During Excavation” qualifies an individual to directly observe the excavation taking place and take action to ensure prevention of damage to gas facilities during excavation.

Work that CANNOT be performed (out of scope)

OQ-0507- persons are NOT qualified to perform standby pipeline tasks.

How will this change affect you?

Persons who hold both 0502 and 0507 can perform the work associated with their qualifications.

When scheduled for requalification, the employees requiring 0502 will no longer need to take 0507.

OQ-0507 will be allowed to lapse once 0502 has been successfully completed. If it is decided within the individual's workgroup, the person will no longer perform standby work, they will be given 0507 (0502 will be formally removed from their qualifications).

Span of Control (SOC)

OQ-0502:

- SOC is currently 1:1
- **SOC will be reduced to 1:0 effective June 1st, 2020**

OQ-0507

- **SOC 1:0**

For additional information

To obtain help with qualifications, call the Gas Qualifications Helpdesk at: 1-885-85-GO-CAP, Option 4.

Hours: 7:00 a.m. to 3:30 p.m., Monday through Friday