



Pacific Gas and Electric Company

# Direct Access Consolidated Billing Options Worksheet

**Distribution:**

- PG&E ESP Relations (Original)
- ESP (Copy)
- PG&E DA Billing & Records Unit
- PG&E ESP Billing Services

This **Direct Access Consolidated Billing Options Worksheet** lists the various detailed options and services that \_\_\_\_\_, (ESP) has selected related to the direct access consolidated billing options. The ESP authorizes PG&E to provide the following billing options and services, as checked below, and to commence any preparatory work necessary to carry out the billing options. The items in this Worksheet are subject to the fees and charges outlined in Direct Access Rule 22 and the E-DASR and E-ESP rate schedules.

New  Change/Update  Cancel

|   |                                   |   |   |
|---|-----------------------------------|---|---|
| <b>Instructions for filling out this worksheet:</b><br>1. Select either or both consolidated billing options.<br>2. For each consolidated billing option, indicate the additional services that you would want PG&E to provide.<br>3. Some services are exclusive of the other. Where indicated, check only one choice.<br>4. Submit a new worksheet for each changed or new information. |                                   |   |   |
| <input type="checkbox"/> <b>CONSOLIDATED PG&amp;E BILLING OPTION</b>  |                                   |   |   |
| Invoice Format <i>(choose one)</i> :  |                                   |   |   |
| <input type="checkbox"/> One-line summary on PG&E bill  |                                   | <input type="checkbox"/> With ESP bill detail page <i>(provide corporate identity logo)</i> |   |
| Type of Billing:  |                                   |   |   |
| <input type="checkbox"/> Rate-Ready* <i>(choose the rate structure(s) and indicate the rate schedule names)</i>   |                                   | Banking Institution:  |   |
| <input type="checkbox"/> non-volumetric fixed price   |                                   | Name  |   |
| <input type="checkbox"/> 1-tier price per kWh or therms   |                                   | Address   |   |
| <input type="checkbox"/> 2-tier price per kWh or therms   |                                   | Telephone   |   |
| <input type="checkbox"/> time-of-use  |                                   | Contact   |   |
| <input type="checkbox"/> Bill-Ready <i>(not available until 9/1/1998)</i>   |                                   |   |   |
| Utility User Tax Calculation <i>(check the applicable process that PG&amp;E will perform on your behalf)</i> :  |                                   |   |   |
| <input type="checkbox"/> Yes <i>(always for Rate-Ready)</i>   |                                   | <input type="checkbox"/> No <i>(applicable for Bill-Ready only)</i>                         |   |
| Text Message <i>(Submit separate worksheet for each new or revised message)</i> :   |                                   |   |   |
| Print Duration <i>(choose one)</i> :  |                                   | Message Audience <i>(choose one)</i> :  |   |
| <input type="checkbox"/> Seasonal   | <input type="checkbox"/> One Time | <input type="checkbox"/> Specific Rate Schedules  | <input type="checkbox"/> All Rate Schedules |
| <input type="checkbox"/> Print Period From:   | To:                               | Rate Schedules:   |   |
| Message:  |                                   |   |   |
|   |                                   |   |   |
| <input type="checkbox"/> <b>CONSOLIDATED ESP BILLING OPTION</b>   |                                   |   |   |
| Billing Entity: <input type="checkbox"/> Self   |                                   | <input type="checkbox"/> Billing Agent  | Banking Institution:                        |
| Delivery of Mandated Notices <i>(choose one)</i> :  |                                   | Name  | Name  |
| <input type="checkbox"/> Electronic Transmission  |                                   | Address   | Address                                     |
| <input type="checkbox"/> Deliver to ESP's Billing Entity  |                                   | Telephone   | Telephone                                   |
| <input type="checkbox"/> Separate mailing by PG&E   |                                   | Contact   | Contact                                     |
| Dual Commodity Billing <i>(choose one)</i> :  |                                   |   |   |
| <input type="checkbox"/> For All customers  |                                   | <input type="checkbox"/> For Select customers <i>(submit list of customers)</i>             |   |
| <b>ITEMS IN SHADED AREAS ARE INDICATED IN THE DIRECT ACCESS SERVICE REQUEST (DASR).</b>   |                                   |   |   |

\* For Rate-Ready billing, complete a Pricing Worksheet for each applicable rate structure.

Submitted By: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_

Fax: \_\_\_\_\_  
 E-Mail: \_\_\_\_\_  
 Telephone: \_\_\_\_\_