



New Electric Service Project Checklist



After applying for new, upgrades or changes to existing electric service, you will be assigned a Pacific Gas and Electric Company (PG&E) representative.

To further assist in the next phase of your project, we suggest you or your contractor gather as much information as possible to prepare for your site assessment with PG&E. If you are having difficulty obtaining certain information, your representative can also help to make sure your project meets technical requirements.

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- 1 Are your building or renovation plans approved by your city or county building and planning departments and have all permits been issued before construction begins? Yes No
 - 2 Is there existing PG&E electric equipment near your home site? Yes No
 - 3 a. Does your neighborhood mainly receive electricity by overhead service wires? Yes No
b. Are you planning to change your overhead service to underground service instead? Yes No
 - 4 Will you or a contractor be trenching and backfilling? _____
TIP If you elect to trench and backfill on your own, you will be responsible for obtaining any permits required by your city or county building and planning department. You will also be subject to rigorous PG&E safety inspections. Refer to the Getting Started Guide: Trenching at www.pge.com/GettingStarted for detailed information.
 - 5 How much, if any, increased electrical load are you installing in your home?
TIP For help determining your electric loads, PG&E recommends you consult your contractor or electrician. Things to consider:
 - The size of your home (in square feet): _____
 - The number and size (in tonnage) of your air conditioners: _____
 - The type of heating system, if it is electric or gas: _____
 - Are there other motors and pumps, used for a pool or hot tub? _____
 - Are there plans to install an electric vehicle charging station? Yes No

6 If you are planning to relocate your electric meter, indicate new location:

TIP To find preferred electric meter locations refer to PG&E's GREENBOOK at www.pge.com/greenbook in the following sections:

- [Electric Service–Overhead](#)
- [Electric Service–Underground](#)

If you are also requesting a gas service, make sure you have adequate separation between the gas and electric meters. For details refer to the [Gas Services](#) section.

7 If you are requesting underground service, have you or your contractor checked the path from your proposed meter location to the street and made sure it's clear of water and sewer pipes, trees, or other obstructions? Yes No

TIP To find out more details visit Underground Service Alert (USA) at www.usanorth.org or www.call811.com.

8 If you are requesting overhead service, have you trimmed the trees and cleared all other obstacles? Yes No

TIP Your service wire must have at least 12 feet of clearance at certain points. For more details refer the [Ground Clearances for Supply Service Drops](#) section in PG&E's GREENBOOK.

9 In order to provide your home with electricity will PG&E's service wires be required to cross a property, other than your own? Yes No

TIP You may need to obtain a "right of way" document.

10 Will you require temporary electric power for the construction site of your new home building project? Yes No

TIP For more details on temporary power refer to the Getting Started Guide: Electric Service, Temporary Construction Power at www.pge.com/GettingStarted.

For more information on how PG&E can help with building and renovation projects for your home, visit www.pge.com/building or call 1 877 743 7782.